

# Saxon Hill Academy: Provider Access Policy

## Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

## Management of provider access requests

### **Procedure**

A provider wishing to request access should contact:

Melanie Newbury Headteacher [melanie.newbury@saxon.set.org](mailto:melanie.newbury@saxon.set.org) or Suzanne Walters SENCO [suzanne.walters@saxon.set.org](mailto:suzanne.walters@saxon.set.org) 01543 414892

## Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

### **For pupils in Year 7 to Year 14 Autumn Term**

Annual update of North Star document, outlining individual aspirations, will be used as a guide to invite visiting colleges, providers or speakers on related themes during this term.

Life Skills and Preparing for Adulthood programme delivered during weekly assembly time and integrated into pupils' school day and weekly timetable.

## **For pupils in Year 7 to Year 14 Spring Term**

Annual Transition Fayre where all students and their families are invited to hear the offers of local and regional Education, Health and Care providers for young school leavers. The video of these is also available on our website in case families miss the event on the day.

Life Skills and Preparing for Adulthood programme delivered during weekly assembly time and integrated into pupils' school day and weekly timetable.

## **For pupils in Year 7 to Year 14 Summer Term**

Annual visit for students, to a range of local and regional colleges and care providers to support their informed choices.

Life Skills and Preparing for Adulthood programme delivered during weekly assembly time and integrated into pupils' school day and weekly timetable.

Please speak to our Careers Leader to identify the most suitable opportunity for you.

## **Premises and facilities**

The school will make the Community Café, main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

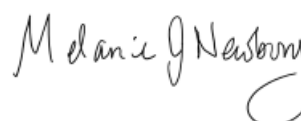
Providers are welcome to leave a copy of their prospectus or other relevant course literature at the school and electronic versions will be added to our website.

Approval and review

Approved September 2022 by Governors at Teaching and Learning Committee

Next review: September 2023

Signed:



Richard Metcalfe Chair of Governors  
Headteacher

Melanie Newbury